

A meeting of the

## **WECA Overview & Scrutiny Committee**

will be held on

**Date: Wednesday, 27 January 2021**

**Time: 10.30 am**

**Place: Zoom virtual meeting, to be broadcast on the WECA YouTube channel**

Please note: the 27 January WECA Overview & Scrutiny Committee will be broadcast at this link:  
[https://youtu.be/k0\\_FhN1e3-g](https://youtu.be/k0_FhN1e3-g)

Notice of this meeting is given to members of the West of England Combined Authority Overview & Scrutiny Committee as follows:

Cllr Brian Allinson, South Gloucestershire Council  
Cllr James Arrowsmith, South Gloucestershire Council  
Cllr John Ashe, South Gloucestershire Council  
Cllr Stephen Clarke, Bristol City Council  
Cllr Winston Duguid, Bath and North East Somerset Council  
Cllr Geoff Gollop, Bristol City Council  
Cllr Gary Hopkins, Bristol City Council  
Cllr Carole Johnson, Bristol City Council  
Cllr Brenda Massey, Bristol City Council  
Cllr Hal MacFie, Bath and North East Somerset Council  
Cllr Mhairi Threlfall, Bristol City Council

Copies to North Somerset Council representatives: Cllr Mike Bird, Cllr Peter Crew, Cllr Huw James

**Enquiries to:**

Ian Hird  
Democratic Services & Scrutiny Manager  
Email: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)  
Tel: 07436 600313

Members of the public may:

- Attend all WECA Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five clear working days before the date of the meeting.
- Inspect agendas, reports and minutes of all WECA Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period of up to four years from the date of the meeting.
- Have access to a list setting out the decision making powers the WECA has delegated to their officers and the title of those officers.
- For further information about this agenda or how the authority works, please contact Democratic Services, telephone 07436 600313 or e-mail: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

# AGENDA

## 1. WELCOME AND INTRODUCTIONS

## 2. APOLOGIES FOR ABSENCE

## 3. DECLARATIONS OF INTEREST

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or nonpecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

## 4. MINUTES OF PREVIOUS MEETING

5 - 14

To confirm the minutes of the meeting of the committee held on 2 December 2020 as a correct record.

## 5. ITEMS FROM THE PUBLIC (QUESTIONS; STATEMENTS; PETITIONS)

Note: WECA virtual public committee meetings are currently being arranged as 'Zoom' video conferencing meetings, broadcast on the WECA YouTube channel. Please note: the 27 January WECA Overview & Scrutiny Committee will be broadcast at this link:

[https://youtu.be/k0\\_FhN1e3-g](https://youtu.be/k0_FhN1e3-g)

### WRITTEN PUBLIC QUESTIONS

1. Any member of the public can submit a maximum of two written questions to this WECA virtual public committee meeting.
2. The deadline for the submission of questions is 5.00 pm, at least 3 clear working days ahead of a meeting. For the 27 January meeting of the WECA Overview & Scrutiny Committee, the deadline for questions is 5.00 pm on Thursday 21 January.
3. Questions should be addressed to the Chair of the committee and e-mailed to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)
4. Under the direction of the Chair, wherever possible, written replies to questions will be sent to questioners by the end of the working day prior to the meeting.
5. Please note - under WECA committee procedures, there is no opportunity for oral supplementary questions to be asked at committee meetings.
6. Questions and replies will be circulated to committee members in advance of the meeting and published on the WECA website.

### PUBLIC STATEMENTS

1. Any member of the public may submit a written statement (or petition) at a WECA virtual public committee meeting.
2. Please note that one statement per individual is permitted.
3. Statements must be submitted in writing and received by the deadline of 12 noon on the working day before the meeting. For the 27 January meeting of the WECA Overview & Scrutiny Committee, the deadline for statements is 12 noon on Tuesday 26 January. Statements should be emailed to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)
4. Statements will be listed for the meeting in the order of receipt. All statements will be sent to committee members in advance of the meeting and published on the WECA website.
5. Please note – if any member of the public wishes to 'attend' the virtual meeting to orally present their statement, they are asked please to notify the WECA Democratic Services team of this by 12 noon on the working day before the meeting at latest.
6. In presenting a statement at the meeting, members of the public are generally permitted to speak for up to 3 minutes each if they so wish. The total time available for the public session at this meeting is 30 minutes. Within the time available, every effort

will be made to enable individuals to verbally present their statements; at the discretion of the Chair, speaking time may sometimes be reduced depending on how many public items are received.

**6. CHAIR'S BUSINESS / ANNOUNCEMENTS**

**7. REVIEW OF 29 JANUARY WECA COMMITTEE AND JOINT COMMITTEE REPORTS** 15 - 42

Overview report enclosed.

**8. CITY DEAL BUSINESS RATES POOLING UPDATE** 43 - 50

Report enclosed.